



Excuse for Absence or Tardiness Form

Please complete any empty fields and return this form to school with your child. It must be signed by a parent/guardian to be considered valid.

Student name: _____

Grade: _____

Teacher's name: _____

Date of Absence/Tardiness (circle absent or tardy): _____

The New York State Law requires an explanation from the parent in each case of absence or tardiness. Please state the reason for above absence or tardiness:

Signature of Parent or Guardian: _____

Today's Date: _____