



Volunteer Job Description

Background

The goal of the 2010 study of the Greater Rochester Jewish Community is to understand of the size, scope, needs, interests and concerns of our community and to assist Jewish agencies, synagogues and organizations to better serve their constituents.

While we want all interested members of the Jewish community to be able to participate, our survey is web-based and some members will need help completing their surveys. Our goal is to make everyone feel welcome to participate, and our volunteer team will play a key role in making that happen.

Volunteer Job Description

Two options will be available to those who need assistance completing their online survey. We need volunteers to assist with the following two options:

Option 1 – A volunteer interviewer will conduct the survey over the phone from their home at a pre-arranged time, and enter the participant's answers directly into the online system.

Option 2 – A volunteer interviewer with a laptop computer, or stationed at a community institution where a computer is provided, will meet face to face at a pre-arranged time with a participant, interview them and enter each of the participant's answers online.

Volunteer interviewers can be utilized during daytime OR evening hours.

Time Frame

The survey will be on-line for 6-8 weeks during January – February 2010. We estimate that each survey will take approximately 30-45 minutes to read and input online.

Requirements

[1] Access to a web-enabled home computer and/or laptop, as well as comfort using the computer keyboard and navigating a simple user-friendly survey website.

[2] A desire to assist with an extremely important endeavor that will help our community's institutions better serve the community.

Training

All training will be provided in a group training session provided by Jocelyn Goldberg Schaible, President of the Rochester Research Group.

Time Commitment

Ideally, volunteers should be prepared to give a minimum of three hours per week for the survey period.

If interested, please contact Susan Gagnon, sgagnon@jewishrochester.org or 461-0490 ext. 242.